

FORM A
{See rule 4}
Application for approval of a site for a Building

.....(Name in full in block letters)

.....(Address)

To
The Chairman,

.....Municipality/Notified Area Authority/Industrial Township Authority

Sir,

I/We hereby give you notice that the Premises No. Holding No ..... in .....
Street..... Ward Circle..... will be used in future
as Residential Commercial/Industrial/Others (specify) ..... and I forward herewith a site plan and building
plan (in case of hill area) in triplicate of the land for your approval (along with the fee determined by the Municipality) as
prescribed in rule 4 of the West Bengal Municipal (Building) Rules, 2007 under the West Bengal Municipal Act, 1993
(West Ben. Act XXII of 1993).

The reports/recommendations of the soil test and test for stability of slope as required under rules 14 and 157 are
also attached herewith.

I request that the site may be approved.

Certified that the site has been inspected personally by the undersigned and the structural design including that of
foundation has been made on the basis of recommendations/findings of the Geo technical engineer.

Certificate to be incorporated and signature of:

Yours faithfully,

.....

Signature of Owner/Owners

Dated:

.....

Architect/Licensed Building Surveyor
Structural Engineer
(if applicable under rule 15)

.....

Countersigned

Geo technical Engineer (if
applicable under rule 15)

◆Strike out if not applicable.