

ANNEXURE OF FORM B (Statement of Particulars  
and Specification)

1. Holding No ..... WardNo .....
2. Premises No .....
3. (i) Name of Owner(s):.....
- (a) Phone No.....
- (b) Address: .....
- (ii) Name of applicant: .....
- Status: owner, authorized by power of attorney, others .....
- (a) Phone No .....
- (b) Address: .....
4. Name of Architect/Licensed Building Surveyor:
- \_\_\_\_\_
- Class: ..... No ..... Phone No ..... Fax ..... E-mail .....
- Address:.....
5. (a) Name of Structural Engineer (if applicable) .....
- Class: ..... No ..... Phone No..... Fax..... E-mail .....
- Address:.....
- (b) Name of Geo technical Engineer (if applicable).....
- Class: ..... No ..... Address: .....
- Phone No ..... Fax No ..... E-mail.....
- 6.1 (i) Area of land:
- (a) As per Deed (m<sup>2</sup>) .....
- (b) As per Physical Measurement (m<sup>2</sup>) .....
- (ii) Boundaries of site on North.....
- South .....
- East.....
- West.....
- 6.2 Nature of land whether solid/filled up part water body, if water body specify the area both on solid land and water body .....
7. (a) Proposed height of the building: .....
- (b) No. of stories:.....
8. Width of means of access:
- (a) Municipal road:.....
- (b) Private road/Common passage (as per Deed/Documents):.....
- (c) Alignment (if any): ..... (Prescribed/Proposed)
- Width of alignment:.....(m)
9. Junction distance (for Assembly use only) ..... (m)
10. (a) Principal occupancy:.....
- (b) Other occupancy/occupancies (if any).....

11. Whether the existing premises is rented: Yes/No.
12. Whether the proposal involves new construction/horizontal addition/vertical addition by demolishing the existing structure: .....
13. Height of the adjoining building/buildings:  
 North..... (m) South .....(m) East .....(m) West ..... (m)
14. Total area of (i) Stair cover ..... (m<sup>2</sup>) (ii) Lift Machine Room ..... (m<sup>2</sup>)  
 (iii) Roof Tank .....(m<sup>2</sup>) (iv) Total Roof Area.....(m<sup>2</sup>)  
 (v) Total Loft Area..... (vi) Other Structure.....(m<sup>2</sup>)
15. Ground Floor Area: .....

16. Main Characteristic details of building:

SI. No.	Items	Proposed Value	Permissible Value	Remarks
(a)	Height of the building (m)			
(b)	Front Open Space (N/S/E/W)			
(c)	Rear Open Space (N/S/E/W)			
(d)	Side Open Space (N/S/E/W)			
(e)	Side Open Space (N/S/E/W)			
(f)	Interior Open Space :			
	(i) Inter court yard : (ii) Outer court yard :			
(g)	Ground coverage: (i) Area M <sup>2</sup> (ii) Percentage			
(h)	Floor area ratio (FAR)			
(i)	Total covered area in all floors (m <sup>2</sup> )			
(j)	Service area in ground floor (m <sup>2</sup> ) (k) Basement area (m <sup>2</sup> ) (l) Mezzanine floor (m <sup>2</sup> )			
(m)	Stair case: (i) Number (ii) Minimum width of each flight (m) (iii) Area of stair case including landing in each floor			
(n)	Escalator: (i) Number (ii) Size			
(o)	Lift: (i) Number (ii) Size (iii) Height of the Lift Machine Room (iv) Size of the Lift Machine Room (v) Area of Lift Machine Room with Lift Landing Lobby in each floor			

(p) Addition and Alteration work (Strike out if not applicable)

	Area (m <sup>2</sup> )	Parking Required	Parking Provided
(i) Existing floor area			
(ii) Proposed floor area (iii)			
Total floor area			

(q) Width of ramp                      Slope of ramp                      Area of ramp

(r) Width of driveway

(s) Ventilation shaft:

- (i) Area (m<sup>2</sup>)  
(ii) Minimum Width (m<sup>2</sup>)  
(iii) Service door provided in shaft \_\_\_\_\_ Yes/No.

(t) Parking Space as per rule 52	Required No. of Car Parking	Open	Covered
	Required No. of Bus/Truck Parking	Open	Covered

(u) Occupancy or Use group (i)  
Residential

Total

(ii) Other uses:

Type	Area	% Coverage	Proposed	Remarks
(a) Residential				
(b) Educational				
(c) Institutional				
(i) Assembly				
(ii) Mercantile (RST) (iii)				
Storage				
(iv) Industrial				
(v) Business				
(vi) Any other use				

17. Proof of ownership (whether it is Deed of conveyance/Gift/Lease/Record of rights (Parcha)/Partition/Exchange/Will and Probate or other documents and mutation certificate issued by Municipality/others.

18. In case where applicant is Government/Semi-Government or Statutory body to whom the land was given by LA Collector—Allotment and possession letter along with site plan, land area and boundary.

19. The materials to be used as specification of the constructions:

- (a) Foundation,  
(b) Floors,  
(c) Walls,  
(d) Roofs,  
(e) Fire places/Chimneys.

20. (a) Appropriate number of inhabitants proposed to be accommodated.

(b) The number, size and specification of latrine, kitchen, bath to be provided.

\*Strike out whichever is not applicable.