

**GOVERNMENT OF WEST BENGAL
DEPARTMENT OF MUNICIPAL AFFAIRS
WRITERS' BUILDINGS: KOLKATA**

No. 381/MA/O/C-4/1M-31/2015

Dated, Kolkata, the 12th day of June, 2015.

**From: The Joint Secretary
to the Government of West Bengal.**

**To : (1) The Mayor, _____ Municipal Corporation,
(2) The Chairperson, _____ Municipality / Notified Area Authority.**

Subject: Timeline and procedure to be followed by the Urban Local Bodies dealing with sanction of building plan for *industrial buildings* under 'Ease of Doing Business'

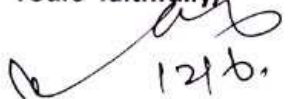
Sir,

I am directed to inform you that the State Government in the Municipal Affairs Department, considering the issues related to "Ease of Doing Business" has decided to fix the following timeline & procedure for sanction of building plan for the Industrial Buildings by the Urban Local Bodies (ULBs), after compliance of statutory provisions, and other related formalities involved with the industrial buildings within their respective jurisdictional limits:

1. ULBs shall accord necessary approval to the building plan for construction of Industrial Building within 15 days from the date of submission of the application after observing usual statutory provisions and other related formalities.
2. ULBs shall not seek any 'No Tax Due' certification from the applicant prior to submission of an application for obtaining approval to a plan for industrial building. However, the respective ULB will assess the dues internally and shall communicate the same to the applicant immediately and shall realize the same at the time of issuance of necessary sanction.
3. ULBs shall obtain inspection reports from the concerned Departments, as part of obtaining construction permit, within 72 hours positively for sanction of plan for industrial buildings. The ULB shall ensure that this timeline is strictly adhered to.

I am further directed to inform you that action taken report in this regard, to be sent to this office immediately after issuance of this letter for onward submission to appropriate authority.

Yours' faithfully,


12/6/15
Joint Secretary

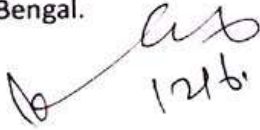
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No. 381/1(7)/MA/O/C-4/1M-31/2015

Dated, Kolkata, the 12th day of June, 2015

Copy forwarded to:

1. Commissioner, Municipal Corporation,
P.O. Dist.
2. Executive Officer, Nabadiganta Industrial Township Authority
3. Executive Officer, Municipality / Notified Area Authority.
4. Chief Engineer, Municipal Engineering Directorate.
5. P.S. to MIC, M.A. & U.D. Departments, Government of West Bengal.
6. Pr. S. to Secretary, Commerce & Industries Department, Government of West Bengal..
7. Pr. S. to Principal Secretary, M. A. Department, Government of West Bengal.


12/6

Joint Secretary